

# Oneida Public Library– Trustee Meeting Minutes

**Meeting Date:** Tuesday, June 20, 2023

**Call to Order:** 8:30 AM by President Kaiser

**Present:** Ariel Bero, Mike Kaiser, Rick Kinsella, John Nichols, Nicole Rossi (via Zoom), Michele Ryan, Katherine Wojciechowski, Lillian White, Patricia Albaugh

**Excused:** Nicole Smith

**Adopt Agenda:** Motion to Adopt: Kinsella moved; White seconded. Approved.

**Opportunity for Public Comment:** None

**Approval of Minutes:** Minutes of May 23, 2023, meeting. Motion to Accept: Kinsella moved; Nichols seconded. Approved.

**President's Report:** 220 Broad St. Sale has been completed. Sale price was \$175,000, to the New York Conference Association of Seventh Day Adventists.

**MOTION:** To apply the proceeds of the sale to the outstanding loan from the Oneida Library Foundation.

Moved: Kinsella. Second: Nichols. Carried

Foundation Meeting: June 28, 2023.

**Amphitheater:** no official bids have been received to date. Paychex completing paperwork for the retirement plan. **Landscaping:** discussion involving volunteers, planting grass in most areas.

**POLICIES:** Procedure Regarding Confidentiality and Patriot Act. Discussion of proposed revisions.

**MOTION:** To approve the policy as amended. Moved: Kinsella. Second: Wojo Carried.

Temporary Residence Policy:

**MOTION:** To Adopt the policy as written. Moved: Kinsella. Second: Wojo.

OPL Community and Meeting Room Policy:

Language discussed. Kaiser suggested “Weapons are prohibited on OPL property except by on-duty law enforcement personnel.”

**MOTION:** To adopt the attached policy as amended. Moved: Wojciechowski, Second: Nichols. Carried.

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**Treasurer’s Report:** Kaiser presented the month’s total expenditures of \$8783.29 from the Operating Account and \$4994.00 from the New Facilities Account.

MOTION: To approve expenditures of \$8783.29 from the Operating Account and \$4994.00 from the New Facilities Account and pay them in the usual manner. Nichols moved, Kinsella seconded, Approved.

Management Report from UBI was presented. Board members examined the report and monthly checks. Ryan reported that Professional Services line seems high due to re-allocation of various items to that line.

**Director’s Report:** Ryan reported that bids for amphitheater project will be opened on June 22. Numbers on programs, circulation, etc. are very high.

Bero spoke about outreach: events are planned for Sylvan Beach, Verona, Lincoln and Wampsville. In addition, many events are planned with the Oneida City Recreation Department.

**Reports of Standing Committees:** None

**Reports of Special Committees:**

Pillars of the Library Committee: Katie Laube is working on a mock-up for the plaques.

Flag Committee: No report.

**Unfinished Business:** Dealt with above.

**New Business:** Kaiser appointed Kinsella and Nichols as the Nominating Committee for the 2023-2024 slate of officers.

Trustees Lillian White and Patricia Albaugh chose not to run for re-election to the Board, and have reached the end of their respective terms. The Board thanked them for their many years of service on the Board and honored them with delicious refreshments for all, supplied by Kathy Wojciechowski.

**Announcements:**

**Next Regular Meeting:** Community Room. Tuesday, July 25, 8:30 AM

**Motion to Adjourn:** Wojciechowski moved, Kinsella seconded. Carried at 9:40 AM

Respectfully Submitted,  
Patricia K. Albaugh, Secretary

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