

**Meeting Date:** Tuesday, April 25, 2023

**Call to Order:** 8:30 AM by President Kaiser

**Present:** Ariel Bero, Mike Kaiser, Rick Kinsella, John Nichols, Michele Ryan, Katherine Wojciechowski, Patricia Albaugh (Zoom) Lillian White, Nichol Smith, Nichol Rossi, Brianna Spole, Mayor Helen Acker

**Adopt Agenda:** Motion to Adopt: Nichols moved; Kinsella seconded. Approved.

**Opportunity for Public Comment:** Mayor Helen Acker spoke on behalf of Hartman Enterprises, Inc., concerning a need for parking spaces during a construction project at their property, which will be done in the coming months. OPL has limited spaces to spare, but will help out as much as possible. Kaiser gave Acker a heads-up regarding a City Proclamation for the upcoming OPL Centennial in November.

**Approval of Minutes:** Minutes of March 28, 2023, meeting. Motion to Accept: Kinsella moved; Nichols seconded. Approved.

**President's Report:** Kaiser asked Ryan if there are any updates on the employee retirement plan. She reported there is no new information from Paychex, who is working on a plan for us. Kinsella asked about our potential to offer both a 401K and a Roth IRA so that employees could choose. Ryan will relay that information to them.

Discussion of the sale of Legacy building. Buyer's attorney will be reaching out to our attorney to discuss closing date. Sale continues to move forward.

Flagpole: Ryan reported that Ed Keplinger is continuing to prepare the paperwork for the bid process for purchase and installation of the flagpole.

Amphitheater: County Planning Dept. sent a GML recommending pervious surfacing to help with storm runoff, as well as some landscaping and lighting suggestions. They mentioned noise level and other possible concerns with events...these topics have already been discussed with the City Planning Board.

Foundation Report: Kaiser and Kinsella reported that the OPL Foundation is working on by-laws to trim the number of members and set term lengths.

**Treasurer's Report:** Smith presented the month's total expenditures of \$17,437.50 from the Operating Account and \$15,894.08 from the New Facilities Account.

MOTION: To approve March/April 2023 expenditures of \$17,437.50 from the Operating Account and \$15,894.08 from the New Facilities Account and pay them in the usual manner. Smith moved, Nichols seconded, Approved.

Management Report from UBI was presented. Board members examined report and checks.

## Oneida Public Library— Trustee Meeting Minutes

Discussion regarding exact amounts of tax money received from the towns. Totals vary from the amounts that were presented to the counties last November. Kinsella suspects that later-date adjustments are not reflected in the amounts, and stated that we should be told about this by the counties.

### **Director's Report:**

Ryan gave a shoutout to employee Sara Micchiche for her great work on the tagging process for the RFID, which is almost complete. The gates are operational, self-checkout station is up and running and is very popular. More money remains for the project, and Ryan is looking at additional uses for it. She updated us on the idea of remote location materials lockers. The technology is improving, but not quite there yet.

Gillander and Samura ran an excellent Spring Break program for area kids. It was well attended and a huge success! It included an obstacle course, adventurous food prep and tasting, a Quiddich game, the Zoomobile, a ukulele jamboree, and more. Kudos to all!!

Summer outreach: OPL is looking at doing at least one outreach activity in each of our towns this summer.

Site approval for amphitheater is complete. Ryan will attend the meeting for the next construction grant phase...amphitheater enclosure.

Discussion regarding eaves and gutters. Problem has not been corrected and the company has not been paid.

Ryan is trying to find another company to do the project.

Ryan continues to try and sever our relationship with the former copier company so that the new equipment and relationship can begin!

A check for incorrectly paid sales tax reimbursement has been received.

**Reports of Standing Committees:** None

**Reports of Special Committees:**

Pillars of the Library Committee: Nothing new to report.

Flag Committee: No report.

Motion to move into Executive Session to discuss personnel matter. Moved, Nichols; second, Kinsella. Carried at 9:40 AM.

Motion to come out of Executive Session. Kinsella moved, Wojciechowski seconded. Carried at 10:03 AM.

**Unfinished Business:** Reported above.

**New Business:** None.

**Announcements:**

**Next Regular Meeting: Tuesday, May 23, 8:30 AM. Community Room.**

**Motion to Adjourn:** Kinsella moved, Nichols seconded. Carried at 10:04 AM

Respectfully Submitted,  
Patricia K. Albaugh, Secretary