

Meeting Date: Tuesday, December 20, 2022

Call to Order: 8:37 AM by President Kaiser

Present: Nicole Smith, Katherine Wojciechowski, Ariel Bero, Mike Kaiser, John Nichols, Rick Kinsella, Patricia Albaugh, Michele Ryan

Excused: Lillian White

Adopt Agenda: Motion to Adopt: Nichols moved; Kinsella seconded. Approved.

Opportunity for Public Comment: None

Approval of Minutes: Minutes of November 29, 2022, meeting. Motion to Accept: Wojciechowski. Second: Nichols. Approved.

MOTION: To go into Executive Session to discuss Legacy building sale: Kinsella moved, Wojciechowski seconded. Carried at 8:39 AM.

MOTION: To leave Executive Session. Wojciechowski moved, Kinsella seconded. Carried at 8:45 AM.

PRESIDENT'S REPORT: Ryan presented tentative budget. Due to increased costs of so many items including insurance, mandatory wage increase, adoption of NYS-mandated employee retirement plan, it was agreed that the budget needs to increase to the point of possibly exceeding the Tax Cap.

Ryan will continue to work on budget and present it for approval in January.

RESOLUTION: The Board resolves to authorize the ability to exceed the NYS Tax Cap for the 2023-2024 Fiscal Year if needed. Resolved: Kinsella, second, Nichols. Carried.

Roll Call Vote: Kaiser, Aye; Kinsella, Aye; Nichols, Aye; Smith, Aye; Albaugh, Aye; Wojciechowski, Aye.

Discussion of 2023 Budget Vote timeline.

RESOLUTION: To set date for annual Budget Vote and Trustee Election as Tuesday, March 7, 2023. Resolved: Smith Second, Kinsella. Carried.

Treasurer's Report: Treasurer Smith presented the month's total expenditures of \$14,356.52 from Operating Account. Checks were examined by Board members. Items are in good shape for time of year.

Oneida Public Library— Trustee Meeting Minutes

MOTION: To approve November expenditures of \$14,356.52 from the Operating Account and pay them in the usual manner. Smith moved, Wojciechowski seconded, Approved.

Management Report from UBI was reviewed.

Director's Report: Ryan reported that RFID project continues to move along. Gates are installed but won't be operational until system is complete. Regarding the amphitheater project: O.P. Tooker has been engaged to perform the survey. Job should be ready to go to bid in the spring. Ryan stated that the next grant project will be the Children's Garden. A large outside/inside chess set has been donated. Staff Evaluations have begun. Parking lot: ice problem. Discussion ensued. Radio Car Competition set for next week, during Christmas Vacation. Destination after Graduation project will be revived...was suspended during Covid. Bero discussed upcoming programs...Social Media for Businesses program will be held to highlight possible use of OPL Studio I. All stats are very good, programs are going very well, building use continues to be very high. Ryan stated that OPL thanks the OPL Foundation for annual gift and employee gift.

Reports of Standing Committees: None

Reports of Special Committees:

Pillars of the Library Committee: Albaugh reported that the Oneida Library Foundation will cover the cost of the Pillars Project, specifically the plaques. Work continues to gather information and compose the copy for the plaques. Next meeting will be January 17, 11:00 AM.

Flag Committee: Nothing new to report

Unfinished Business:

Employee Retirement Plan: Kaiser stated that he has studied the information on the NYS website and there is no news of deadlines. Kaiser directed Ryan to check with MidYork to see what member libraries are doing with this issue.

New Business:

None.

Announcements: Special meeting to approve Budget Tuesday, January 10, 2023, 8:30 AM.

Community Room.

Next Regular Meeting: Tuesday, January 24, 8:30 AM. Community Room.

Motion to Adjourn: Kinsella moved, Nichols seconded. Carried at 10:33 AM.

Respectfully Submitted,

Patricia K. Albaugh, Secretary

