

**Meeting Date:** Tuesday July 26, 2022

**Call to Order:** 9:11 AM by President Kinsella

**Present:** Rick Kinsella, Katherine Wojciechowski, Patricia Albaugh, Gary Taylor, Michele Ryan, Ariel Bero, Mike Kaiser, Nicole Smith, Lillian White

**Adopt Agenda:** Motion to Adopt: White moved; Taylor seconded. Approved.

**Opportunity for Public Comment:** No Public.

**Approval of Minutes:** Minutes of June 21, 2022 meeting. Motion to Accept: Wojciechowski. Second: Kaiser. Approved.

The Board expressed gratitude and appreciation to President Kinsella for his years of service to the OPL. His efforts have been above and beyond the call of duty, especially all the work he did with the Towns and City throughout the Building project. A gift was presented and refreshments provided by Wojciechowski were enjoyed in Kinsella's honor.

**Annual Election of Officers:**

Albaugh presented the slate of officers for the board's consideration: President-Mike Kaiser; Vice-President--Lillian White; Secretary-Patricia Albaugh; Treasurer-Nicole Smith. Slate seconded by Taylor. Passed unanimously.

New President Mike Kaiser took over the meeting at this point.

List of Providers: The list of OPL services providers was read by Ryan. These include: Newspaper--Oneida Daily Dispatch and Rome Sentinel; Bank--NBT; Attorney--Campany Wayland-Smith; Insurance--One Group, etc.

Kinsella commented that the board will be seeking bids for a different auditor, as is recommended as normal practice. Cuomo, Winters and Schmitt, CPAs has been the OPL auditing firm for several years.

MOTION: To approve the list of OPL services providers as presented by Director Ryan. Moved: Taylor. Second, Kinsella. Approved.

**Treasurer's Report:** Smith reported the month's total of \$28,161.40 expenditures from Operating Account, \$5160.05 from New Facility Account. Checks were examined by Board members. Discussion regarding tax collection surplus of \$116. This was a result of a change in the Tax Cap amount, and must be returned to taxpayers.

MOTION: To return the surplus of \$116, due to a change in the OPL's Tax Cap amount, to the Towns and City.

## Oneida Public Library— Trustee Meeting Minutes

Moved: Kinsella. Second: Taylor. Carried. Smith will be in touch with Justin from UBI for information regarding procedures for this return.

MOTION: To approve June expenditures of \$28,161.40 from the Operating Account and \$5160.05 from New Facility Account and pay them in the usual manner. Smith moved, Taylor seconded, Approved.

June Management Report from UBI distributed. All appears to be in order.

RESOLVED: That Board President Michael J Kaiser be authorized to sign checks on the OPL account(s) at NBT bank, and that G Richard Kinsella will be relieved of such authority.

Resolved by Taylor. Seconded by White. Approved.

**Director's Report:** Ryan reported that the fencing project will not be considered in a NYS Construction Grant. She will wait until next year's grant and include the Amphitheater project phase 2. Children's Garden remains on the list of projects to be completed. Regarding the fence: Ryan suggests a new fence from the minibrook to Main Street. Ryan reported that HVAC contractor Giruzzi will take care of the leak, except for the freon, which we will pay for. Sidewalk: OPL will apply to the city to have it replaced at a 50/50 cost. Rear parking lot: Ryan will call Ed Keplinger to examine the gravel showing through to determine if it was substandard when originally installed.

2020-2021 Audit: Board members are almost finished examining it, and will be returned to the auditors, Cuomo, Winters and Schmitt, CPAs, for finalization. The MidYork Road Trip is a huge success! System-wide, 5000 people participated the first week. 18 have received the golden library card. New library card applications at OPL are through the roof! Programs are very successful, well attended! Board members were advised that the program of the month to talk up is the Irish Music group for Monday, August 1, and the upcoming Amazing Race!

**Reports of Standing Committees:** None

**Reports of Special Committees:**

Pillars of the Library Committee: Nothing new to report.

Flag Committee: Aiming for installation completion by June 14, 2023.

**Unfinished Business:**

Changing time of Board Meeting: 8:30 AM shall be the new meeting time.

Landscaping: Mulch is needed in certain areas. Michele will seek a quote, and will speak to Lowe's about possible community project.

**New Business:**

Health Insurance changes. There has been a 4% increase in premiums, about \$100, which was budgeted.

MOTION: That the OPL Board approve 100% of coverage for individuals and comparable for family. Moved Kinsella, Second Taylor. Approved.

**Announcements: Next meeting: Tuesday, August 23, 8:30 AM. Community Room.**

Motion to Adjourn: Kinsella moved, Albaugh seconded. Carried at 10:40 AM.

Respectfully Submitted:

Patricia Albaugh, Secretary