

Meeting Date: Tuesday May 24, 2022

Call to Order: 9:00 AM by President Kinsella

Present: Lillian White, Rick Kinsella, Katherine Wojciechowski, Patricia Albaugh, Michele Ryan, Ariel Bero, Colleen Samura, Mike Kaiser, Nicole Smith Excused: Gary Taylor

Adopt Agenda: Motion to Adopt: Kaiser moved; Wojciechowski seconded. Approved.

Opportunity for Public Comment: No Public.

Employee Retirement Plan:

On Oct. 22, 2021, Gov. Kathy Hochul signed a law that requires all employees of qualified businesses to be automatically enrolled in the New York State Secure Choice Savings Program. Businesses of 10 or more employees must have a retirement plan. Businesses don't have to elect the Secure Choice Savings Program if they provide a 401 (K) plan (or another type of employer-sponsored retirement program.) The Board is exploring the Secure Choice plan and looking into commercial options.

Kinsella introduced David Rhoades of NBT Wealth Mgt. who discussed 403B Retirement Plan Options and presented a plan from NBT.

Megan Gillander discussed the Summer Reading Programming: Oceans of Possibilities. Among the exciting offerings are Ocean Art; LEGO Robotics, in partnership with the Rome Air Force Labs; Finch Robotics, a partnership with the NYS School for the Deaf to learn block coding and some ASL; OPL's Amazing Race: several checkpoints to be hosted by local organizations, with cash prizes sponsored by NBT Bank; The Jean McAlpine Reading Challenge, and song-writing workshop with Nashville recording artist Alyssa Trahan.

Gillander reported that the Oneida elementary schools are doing field trips to OPL, and she has done prep work with North Broad Street students for their trip to Boston.

The Board applauds Gillander and staff for these wonderful programs and their work on behalf of the children of the entire OPL service area and beyond.

Approval of Minutes: Minutes of April 26, 2022 meeting. Motion to Accept: Wojciechowski. Second: Kinsella. Approved.

President's Report: Kinsella gave information regarding the legacy building. The For Sale sign has been fixed. Another party is showing interest, will know soon. Books are about closed on the building project. The single audit needs to be completed.

Treasurer's Report: Smith reported the month's total of \$13,647.18 expenditures. Checks were examined by Board members.

MOTION: To approve April expenditures of \$13,647.18 from the Operating Account and pay them in the usual manner. Smith moved, White seconded, Approved.

Oneida Public Library– Trustee Meeting Minutes

Kinsella appointed a Nominating Committee to produce a slate of officers for the 2022-2023 fiscal year: White, Wojo, Albaugh.

Director's Report: Ryan reported that circulation is excellent...continues to increase. Many new library cards have been issued. Ryan continues to refine and update OPL Policies: Discussion regarding sharing of video from security cameras; Employee Handbook: Question regarding unpaid leave for employees; Zoom Meetings. A new Flip Screen, 80 inches, is to be installed on the Maintenance Room wall in the Community Room. This will make the room usage more complete.

Bero explained that a Teen Space will be created in the third Tutoring Room...10:00 AM-4:00 PM it will be used for tutoring, then from 4:00-8:00PM it will be Teen Space. There will be a gaming system, etc., with snacks available for purchase. Capacity of 5. OPL Road Trip: Program will include a Gas card giveaway. June is Pride Month....OPL will host a social support group meeting, Gallery will feature an LGBTQ Art exhibit . The OHS AP Art Class will have a show at the OPL.

Reports of Standing Committees: None

Reports of Special Committees:

Pillars of the Library Committee will meet June 15, 11:00 AM.

Unfinished Business:

MOTION: To extend the Exclusive Sale Agreement with CBRE of Syracuse, who is handling the sale of the Legacy building, until October 31, 2022. The sale price is \$275,000.

Kaiser moved, White Second. Carried

New Business: Zoom Policy. We can choose to allow Trustees to Zoom if Public can also Zoom. See attached policy. Motion to Adopt: Wojciechowski moved, Kaiser seconded. Carried.

Announcements: Next meeting: Tuesday, June 21 9:00. Board Room

Motion to Adjourn: White moved, Wojciechowski seconded. Carried at 10:43AM

Respectfully Submitted:

Patricia Albaugh, Secretary

