

Oneida Public Library– Trustee Meeting Minutes

Meeting Date: Tuesday January 11, 2022

Call to Order: 9:00 AM by President Kinsella

Present: Lillian White, Rick Kinsella, Nicole Smith, Katherine Wojciechowski, Michele Ryan, Mike Kaiser, Patricia Albaugh, Ariel Bero, John Costello Excused: Gary Taylor

Adopt Agenda: Motion to Adopt : Kaiser moved, White seconded. Approved.

Opportunity for Public Comment: Dr. John Costello, Oneida resident and long-time OPL supporter, spoke about former library Director Betty Angelino. He spoke about her love, advocacy and steadfast support for the Oneida Library, and proposed honoring her in some visible manner in the new OPL.

Approval of Minutes: Minutes of December 21, 2021 meeting. Motion to Accept: Wojciechowski. Second: White Approved.

President's Report: Kinsella gave information about interest in legacy building. There is no solid interest. Tax Cap: Our proposed budget will not exceed the Tax Cap, which has risen to 3.1% due to growth in the tax base.

Budget Vote Tasks: Posting of legal announcement regarding the March 8 Budget Vote and Trustee Election must be done between February 17-February 24: Wojciechowski will do Oneida Castle (Town of Vernon). White: City of Oneida. Kinsella and Kaiser: Towns of Lincoln, Vienna, Lenox, Verona. Voter Lists: Albaugh will request Madison County, both print and electronic copies, and Kinsella will request Oneida County lists.

Treasurer's Report:

Ryan discussed several aspects of the Management Report, including an increase in cleaning costs. There is a problem cleaning salt, etc. from floor leading into building from the lobby. Cleaning service continues to work on solving it.

MOTION: To approve January expenditures of \$9379.14 from the Operating Account and \$1054.25 from New Facilities and pay them in the usual manner. Wojciechowski moved, Albaugh seconded, Approved.

Director's Report: Ryan discussed conversation with Hartman Enterprises regarding evacuation place at OPL. She agreed that OPL may be listed as their emergency evacuation location. Hartman offered the use of their facility as the OPL emergency evacuation site. She discussed the tagging project for the RFID system and the Smart Locker project. A weekly podcast "Our Director Made us Do This", discussing OPL programs and information is now being produced in OPL Studio 1 by Ariel Bero and Colleen Samura, and is available on Spotify, etc. Board of Trustee petitions and Absentee Ballots are now available. OPL received 70 Covid test kits and they were distributed through the drive-through window. Programs are going well, and attendance continues to increase. Masking: strongly encouraged in all parts of the building.

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Still waiting to hear from H, K&K to declare the construction project finished. Central Paving remains incommunicado regarding planting and sidewalk issues.

Reports of Standing Committees: None

Reports of Special Committees: None

Unfinished Business:

USDA Form E Budget...Kinsella reported that it has been approved by USDA to pay final Form E Audit costs from the construction funds.

RESOLUTION: To move \$14,957.73 from the Fiscal Coordinator Budget line in the USDA Form E Budget to the Single Audit line. Wojciechowski resolved, White seconded. Approved.

Ryan will communicate above to Alan Gregory, USDA.

New Business:

.Kinsella presented the following Resolutions regarding the annual OPL Budget Vote and Trustee Election: full text is attached.

RESOLUTION ONE: To name March 8, 2022 as date of vote, to name the election officials who will be hired to administer the election, and to name the OPL Secretary the Election Clerk. Resolved: Kaiser. Second: Lillian White. Passed.

RESOLUTION TWO: To submit a budget of \$472,359.21 and the tax levy for the district of \$410,359.21 for consideration at the Annual Budget Vote. Resolved: Kaiser. Second: Wojciechowski. Passed.

.Discussion regarding honoring Betty Angelino, as well as other outstanding Directors and OPL supporters. A committee was formed to work on this concept. Albaugh, White, Kinsella and Ryan agreed to serve, along with input from Dr. John Costello.

.Kinsella expressed sadness on the recent death of Sue Miller, long-time OPL Board and OPL Foundation, and the recent death of Marilyn Mastrolia, President and long-time member of the Oneida Public Library Foundation. The Board agreed that these two outstanding women, who poured so much support into the OPL, will be sorely missed.

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**Announcements: Next meeting: Tuesday, February 22, 2022 @ 9:00 AM OPL
Community Room**

Motion to Adjourn: Wojciechowski moved, Albaugh seconded. Carried at 10:29 AM